



Arlington Pointe Apartments Rental Application

To be completed by each occupant and cosigner

Applicant's Name

Last First M.I. Social Security No. DOB (mm-dd-yy)

Anticipated Move-In Date

_____ (mm-dd-yy) Unit Preference _____

Email Address

Present Address

_____ Apt # _____

City _____ County _____ State _____ Zip _____
Home Phone () _____ Cell Phone () _____
Owner/Landlord _____ Rent Amount _____
Owner/Landlord Contact _____ Length of Occupancy _____

Pet Information

No _____ Yes _____ Maybe Later _____

If YES, please give description of pet _____
Breed Type _____ Pet's Name _____ Weight _____

Previous Address

_____ Apt # _____

City _____ County _____ State _____ Zip _____
Owner/Landlord _____ Rent Amount _____
Owner/Landlord Contact _____ Length of Occupancy _____

Present Employer

_____ Company Name _____

Employer's Address _____
Street City State Zip

Position/Dept # _____ Length of Employment _____

Supervisor Name _____ Phone # _____

Gross Monthly Income _____ Full Time _____ Part Time _____

Previous Employer

_____ Company Name _____

Employer's Address _____

Position/Dept # _____ Length of Employment _____

Supervisor Name _____ Phone # _____

Gross Monthly Income _____ Full Time _____ Part Time _____

Additional Information

Vehicle Year _____ Vehicle Make _____ Model _____

License # _____

Personal Reference _____ Phone #/Email _____

**Arlington Pointe Apartments
Rental Application**

To be completed by each occupant and cosigner

In case of emergency, please contact (friend or relative)

Name _____ Phone # _____
Address _____
Street City State Zip
Relationship to applicant _____

Other

Have you ever been evicted? Y _____ N _____ Have you ever filed bankruptcy? Y _____ N _____
Have you ever been arrested? Y _____ N _____ Date _____
Have you ever been convicted? Y _____ N _____
If YES, please explain: _____

I hereby deposit with the owner/agent, a non-refundable application fee of \$ _____ in order to process my application. Application received on _____.
I hereby deposit with Arlington Pointe Apartments, a Security Deposit of \$ _____ in order to hold a unit for lease. Holding Fee received on _____.

If this application is approved and I am unable to fulfill the conditions of the lease agreement, I understand that the Holding Fee becomes non-refundable. However, upon execution of the lease, this Holding Fee will transfer to become my actual Security Deposit, which will be refundable at the end of the lease given all terms are met.

The undersigned does hereby consent that all information stated on this application may be verified and processed through a Credit Reporting Agency. This may include, but not limited to, a credit and criminal report. I hereby release all parties from liability in connection with the provision and use of such information. I understand that this application does not constitute any oral and/or written commitments on the part of the owner/agent.

Signature _____ Date _____

Please list any additional occupants that will reside on the premises

Name _____ Age _____
Name _____ Age _____
Name _____ Age _____

For Office Use Only

Unit Style _____ Agent Name _____
Unit Reserved _____
Rent Amount _____
Specials _____

**Arlington Pointe Apartments
Rental Application**

To be completed by each occupant and cosigner

- 1. Income:** Rent to Income must be 3 times the monthly rental amount with verifiable income.
Two consecutive paystubs, W-2 forms, offer letters) Co-applicants may combine income.
- 2. Credit:** Credit score must be 550 or above. No open bankruptcies! Discharged bankruptcies including an eviction or rental collection must have 12 months of positive rental history. Credit score of 450-549 requires full month security deposit or qualified guarantor. Collections on utilities such as AEP or Columbia Gas must be paid in full.
- 3. Employment** Must have a minimum of 6 months verifiable employment history. If employed less than six months, previous employment will be verified for continuance. New employment positions will require an offer letter from management. Otherwise, we ask for two consecutive paystubs.
- 4. Rental History** Rental history must be positive with no evictions, no outstanding utility bills and no money owed to any landlord. First time renters must have positive credit history, pay a security deposit equal to one month's rent or have a qualified guarantor.
- 5. Criminal History** No persons will be permitted to reside at Arlington Pointe having serious offenses that may be a threat to our community.
- 6. Occupancy** Two people per bedroom.
Applicants must be 18 years of age or older.
All occupants over the age of 18 must be a leaseholder.
All residents will need to provide their own renters' insurance.
- To reserve an apartment:** Complete the attached application (every occupant over 18 years of age)
Pay the application fee for each applicant. (Non-refundable)
Pay the security deposit.
NOTE: The security deposit will be forfeited upon cancellation by the applicant.

Signature

Printed Name:

Please return your application to the Arlington Pointe Clubhouse Office or you may fax to 614.486.5656.